



Mrs. Trevino's Classroom Matrix



3 B's	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
ARRIVAL & DISMISSAL	<ul style="list-style-type: none">-Calmly enter room-Honor personal space of others-Sit at assigned seat-Wait for teacher to dismiss class-Stools should be in correct positions under the ables	<ul style="list-style-type: none">-Check daily agenda/slide as you enter the room-Cell phone in pocket chart as you enter the room-Be ready to work when the bell rings-Have all necessary supplies-Chromebook is charged-Clear and clean work stations	<ul style="list-style-type: none">-Walk in an orderly fashion-Place backpacks under tables to maintain clear walkways-Wash/ sanitize labs-Enter and exit through designated doors
COMPUTER TECHNOLOGY USE	<ul style="list-style-type: none">-Only use when given instruction-Only use websites allowed by instructor-Devices should be on silent-Use headphones when necessary-Use academic language-Stay focused on assigned classwork	<ul style="list-style-type: none">-Stay on task and only use websites allowed by the instructor-Social media/ gaming apps OFF-Check Google Classroom for announcements and assignments	<ul style="list-style-type: none">-Keep personal info. Private (online codes/ passwords)-Click on trustworthy links/ sites-Think twice before posting-Notify teacher of any unauthorized use
WHOLE CLASS/GROUP COLLABORATION	<ul style="list-style-type: none">-Listen while others are talking-Raise your hand to speak and wait for assistance/ acknowledgement-Respect differing opinions-Use academic language-Stay on topic	<ul style="list-style-type: none">-Be an active listener and learner-Participate/ ask questions-Avoid distractions-Use materials appropriately-Have work done by given deadlines/ due dates	<ul style="list-style-type: none">-Stay in assigned seats/ designated areas-See something (unsafe, unkind, suspicious), say something-Follow directions-Keep pathways free from obstacles-Clean lab area and wash hands
INDEPENDENT WORK/ ASSESSMENTS	<ul style="list-style-type: none">-Low/ quiet voice-Stay in assigned seat-Follow teacher instructions-Maintains academic integrity-Personal devices and items are secured during testing-Lockdown Browser during testing	<ul style="list-style-type: none">-Study before/ be prepared-Manage your time wisely-Read through directions carefully first-Stay focused on the task-Ask teacher if you need clarifications, after you have read the instructions	<ul style="list-style-type: none">-Use your own words and thoughts on assignments (do not plagiarize)-Double check that you turned in all of your work & attached files-Chromebook is charged-No audio or visual recording
ASSIGNMENT COMPLETION	<ul style="list-style-type: none">-Use academic language-Turn in your best work, not the minimum-Copying or allowing classmates to copy work is prohibited	<ul style="list-style-type: none">-Read directions carefully and thoroughly-Ask 3 classmates before me if you have questions-Ask teacher if you need additional help-Turn in by due date & time	<ul style="list-style-type: none">-Use your own words and thoughts on assignments-Double check that you turned in the work & attached files-Talked to the instructor if you need help